



Job Opportunities Bulletin

Listing Date: February - 2018

Interested persons who choose to apply for any of the positions can mail, Fax or E-mail their resumes to:

Habilitative Systems, Inc.
Human Resources Department
415 South Kilpatrick Street
Chicago, IL 60644
FAX numbers: (773) 745-2603
Main number: (773) 261-2252
jobs@habilitative.org

A pre-employment skills test may be required.

We suggest you visit http://www.testprepreview.com/tab_e_practice.htm to review sample skills test.

HSI is an Equal Employment Opportunity Employer (EOE M/F/D/V) H.S.I provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, marital status, amnesty, genetic information or status as a covered veteran in accordance with applicable federal, state and local laws. H.S.I complies with applicable state and local laws governing non-discrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, recall, and transfer, leaves of absence, compensation, and training.

PLEASE NOTE: If applying by fax or e-mail you must use the following language in the subject section: (Applying For: Job Title).

If completing an application you must include the Job Title in the (Position Applying For) section.

APPLICATIONS ARE TO BE COMPLETED ON MONDAYS - FRIDAY between 9:30 AM - 3:00 PM

INTERNSHIPS

Internships are available for fields experience in the areas of Social Work, Psychology, Rehabilitation, Human Resources, Addiction Studies, Finance, and Technology.

The HSI Mission:

HSI through a continuum of care approach is building healthy communities for underserved populations with disabilities and people living with an array of human services needs.

HEALTH AND HUMAN SERVICES		
JOB TITLE/POSITION INFORMATION	JOB SUMMARY	QUALIFICATIONS
Adult Services Residential Trainer (Half Way House)	The Residential Trainer will be responsible for the daily operation of the half-way house. This includes such: teaching life management and overall recovery skills and preparation for independent living. The RA is expected to oversee maintenance of the unit, equipment and residents.	High School Graduate w/some college experience. Willingness to pursue IAODACA CADC certification. Excellent communication and other social skills. Willingness to share personal skills. Computer Literacy (i.e. Proficient in Microsoft Word Perfection, Excel, Power Point, etc.) Experience three years of work in residential treatment setting.
Adult Services Residential Trainer (Tabitha House)	The Residential Trainer will be responsible for the daily operation of the half-way house. This includes such: teaching life management and overall recovery skills and preparation for independent living. The RA is expected to oversee maintenance of the unit, equipment and residents.	High School Graduate w/some college experience. Willingness to pursue IAODACA CADC certification. Excellent communication and other social skills. Willingness to share personal skills. Computer Literacy (i.e. Proficient in Microsoft Word Perfection, Excel, Power Point, etc.) Experience three years of work in residential treatment setting.

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HEALTH AND HUMAN SERVICES		
JOB TITLE/POSITION INFORMATION	JOB SUMMARY	QUALIFICATIONS
<p>Therapist – UBHSI</p>	<p>Provides clinical services to adults referred for mental health services under the direct supervision of the Clinical Director. Works collaboratively with the Recovery Support Specialist and Case Manager to ensure the consumer's individual recovery plan is implemented effectively.</p>	<p>Possess a Masters degree in Social Work, Marriage & Family Therapy, Psychology, or Counseling. Licensed as a Licensed Clinical Social Worker (LCSW), Licensed Marriage and Family Therapist (LMFT), or Licensed Clinical Professional Counselor (LCPC). At least five (5) years of professional clinical experience in the areas of counseling and/or therapy. Knowledge of basic concepts of assessment and planning for persons with mental illness and co-occurring disabilities, such as substance abuse.</p> <p>Familiarity with Federal, state and local guidelines regarding abuse and neglect reporting, Medicaid services, and other relevant policies and guidelines.</p> <p>Exceptional written and verbal communication skills. Good interpersonal, problem-solving and time management skills.</p>

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RESIDENTIAL		
JOB TITLE/POSITION INFORMATION	JOB SUMMARY	QUALIFICATIONS
DD CILA Residential Trainer(s) Full/Part time	Responsible for the supervision and implementation of habilitation programs for Disabled adults in a residential setting. Provide assistance to clients in home management, community survival skills, leisure and money management.	High School diploma or its equivalent required. Human Services experience required (6 months).
MI CILA & Supervised Residential Residential Trainers (s) Full/Part time	The Residential Trainer (under the direction of the Sr. Residential Manager) will be responsible for the daily application of the individual and group program plans, i.e. life skills and medication training, educational advancement and study, tutoring, cooking and the initiation of a regime of house rules for the mentally ill adult population	Incumbent must have a high school diploma or its equivalent. One (1) year of specialized training with M.I. Population, residential experience in a respite or nursing home setting is preferred.

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